

FAMILY CHRISTIAN CENTER

Rescue, Restore, and Release – Luke 4:18-19

2728 North King Road

Toledo, OH 43617

(419) 885-HOPE (4673)

www.aroundthefamily.com

January 19, 2011

Fiscal Year: Same as Calendar Year

Budgeting and Planning Cycle:

1. Begins in September and ends at the December Church Council Meeting.
2. Ministry plans and budgets will be written by ministry heads. When doing this the Church's Mission, Vision, Core Values, and activities highlighted in our Leadership retreats and/or Church wide Prophecy must be honored.
3. The Sr. Pastor or his/her designee will address payroll and overhead plans and budget items.
4. Plans and budgets will be submitted to the Senior Pastor
5. The Leadership Team (Elders) will review, comment, and approve
6. Church council will review, comment and approve
7. Steps 5 and 6 are done in parallel. The Leadership Team has precedence over all spiritual matters. The Church Council has approval authority over budgets. Obeying God will always take precedence over the practical. Moreover, there must be unity in all things that we do.
8. This process should be completed by December Church Council Meeting
9. It is the sole discretion of the Church Council and Leadership Team to determine if funds will be held over to the next fiscal year. Ministry heads unless told should assume their funds will be taken away.

Expenditures and Execution:

1. Church Council budget approval also grants ministry heads permission to expend funds (below \$500 for a single expenditure or monthly cost).
2. For single expenditures or monthly expenditures that exceed \$500 in a given month, the Church Council must also release funds.
3. Ministry Heads should submit a Check Request form (revised 2011). This form should be submitted a minimum one month before the expenditure(s) is/are to occur. Additionally, for expenditures greater than \$1000, funds should be requested a month in advance for every \$500 increment. For example, a \$2,000 request should be requested 4 months before the expected expenditure.
4. In order to expedite urgent matters that will adversely affect ministry activities if not address, cleaning and building items (e.g., repairs and parts) should be brought to Elder Kim Barnes for approval. He has a \$500 approval authority. In most cases, Elder Kim Barnes will purchase the item.

Ministry Chart of Accounts (Expenses):

1. Nursery: 500-01-01
2. Children's Church



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- a. CC Camps: 500-01-02-A
- b. CC Expenses: 500-01-02-B
- 3. Youth
 - a. Youth Camps: 500-01-03-A:
 - b. Youth Expenses: 500-01-03-B:
- 4. Very Important Piece: 500-01-04
- 5. Men's: 500-01-05
- 6. Evangelism
 - a. VBS: 500-02-01
 - b. Sylvania: 500-02-02
 - c. Springfield Twp: 500-02-03
 - d. Toledo and area: 500-02-04
 - e. General Marketing: 500-02-05
 - f. Website (Electronics): 500-02-06
 - g. Nursing Home: 500-02-07
- 7. Worship: 500-04
- 8. Missions
 - a. Haiti: 500-05-01
 - b. Canada: 500-05-02
 - c. Cuba: 500-05-03
 - d. India: 500-05-04
 - e. Jamaica: 500-05-05
 - f. Other Missions: 500-05-06
- 9. Bus/Van
 - a. Bus/Van Fuel: 500-06-01
 - b. Maintenance: 500-06-02

Current Financial Forms:

- 1. Check Request/Reimbursement (2011 Revision)

Abandon in Christ,

Igor "Beau" Beaufils
Senior Pastor
Family Christian Center



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